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www.flipsidetoo.com [#seeyouontheflipsidetoo](https://twitter.com/seeyouontheflipsidetoo)

Office Hours

Monday - Thursday 3pm-8:30pm

Saturday - 9am-12pm

Sunday - 3pm-8pm

2018-2019 GENERAL RULES HANDBOOK

Welcome to Flipside! We are very excited to have the opportunity, to work with your child. Thanks to our customers, we experienced a lot of growth this past year and hope to continue this trend by giving your child a great learning experience, filled with confidence building, new skills, and memories that will last forever. Enclosed in this packet are the rules and expectations of Flipside. Please read the packet and go over it with your child.

REGULAR TUITION AGREEMENT

GENERAL TUITION

DISCOUNTED TUITION

\$65/month

\$55/month (paid on or before the 1st)

(Monthly Tuition not received by the 15th of each month will incur a \$10.00 late fee)

(For Competition Team rates, see Team Handbooks)

Tuition payments represent costs over the entire year and Do Not depend on the number or length of practices in any given month/quarter.

REGISTRATION FEE – Every athlete is required to pay a **\$35.00** registration fee (Family Discount **\$60.00**) upon sign-up and every following June 1st. This fee is non-refundable, non-transferable, and cannot be pro-rated.

FLIPSIDE PAYMENT DETAILS

- Flipside accepts cash, check, or money orders and reserves the right to request any one of these payment methods from any customer.
- Payments can be made at Flipsides office window during normal business hours, placed in the locked mailbox outside the front doors, or mailed to Flipside.
- Payments are automatically applied to the oldest, unpaid invoice on the account.
- Tuition Fees are NOT prorated for holidays, missed practices, or vacations.
- All Tuition Fees are nonrefundable.
- All returned checks will be charged a Returned Check Fee of **\$30.00**.
- Any athlete with an invoice on their account that is more than **30** days past due, will not be eligible to participate in any practices, competitions, or any other event associated with Flipside until past due amount is **PAID IN FULL**.
- All Past due accounts will be forwarded to Flipsides attorney for collections and the customer will be responsible for any fees incurred by the attorney.

EMAIL COMMUNICATION

Our main form of class and billing statement communication is through EMAIL.

- Email is the most efficient way for us to get information to our customers quickly.
- Expect to receive general information, class notifications, and billing statements through email.
- Please make sure Flipside office has the most current email for our account records.
- It is your responsibility to notify the office with any changes to your contact information.

IMPORTANT DATES FOR 2018/2019

May 25 - June 2, 2018	Memorial Day (Gym Closed)
July 4, 2018	Fourth of July (Gym Closed)
Aug. 26 - Sept. 3, 2018	Labor Day (Gym Closed)
Oct. 31, 2018	Halloween (Gym Closed)
Nov. 22 - Nov. 26, 2018	Thanksgiving Break (Gym Closed)
Dec. 24, 2018 - Jan. 2, 2019	Holiday Break (Gym Closed)
April 21, 2019	Easter (Gym Closed)

SECURITY

For the security and safety of all students, Flipside staff and our facility, Flipside is equipped and monitored with video and audio surveillance equipment as posted in the front and rear of the building.

What about Internet and Social Media activity?

- Pictures and positive posts are strongly encouraged. Please tag #seeyouontheflipsidetoo
- Negative posts or comments concerning Flipside, any athlete, or any parent **WILL NOT BE TOLERATED!**
- Flipside reserves the right to utilize photos or videos of its athletes representing Flipside for the purpose of advertising, website, social media, etc.

INJURY, ILLNESS & LIABILITY

Although we strive to provide the safest possible environment for our parents and athletes, injuries and/or illnesses may occur.

- **Flipside, Flipside coaches, and Flipside staff** are **Not Liable** for any expenses incurred from injuries or illnesses resulting from participation in our program.
- Parent/Guardian **MUST** completely fill out the Flipside Liability Waiver before participating in any activity.
- Flipside requires every athlete and their family to have their own insurance coverage for any medical or other expenses.
- Students, out because of injury **MUST** provide a doctor's note/release. Without a doctor's note, you will be charged the full month's tuition. Your athlete will not be able to return until a doctor's release is provided.
- Students that have had a fever or have been sent home from school due to any medical reason, please allow a minimum of 24 hours before returning to Flipside.

FLIPSIDE RULES

DO NOT park on the east or west side of the building. You may be towed at your own expense. Parking is behind of or in front of the Flipside building. There is also parking across the street.

Front entrance is to be used by ALL customers.

- **DO NOT** enter the gym through the back door.

For safety and distraction issues, classes/practices are to be observed from the lobby viewing area ONLY.

- **ONLY** Flipside staff and athletes are allowed in the gym area **AT ALL TIMES**.
- Be courteous to others by not standing in front of the viewing glass.
- Do not distract athletes, in any way, from viewing glass.(viewing windows will be closed)
- Profanity will not be tolerated.
- You are responsible for your non-participating children while visiting Flipside, please never leave any child unattended.
- Please help keep viewing area clean and clutter-free to insure safety and everyone can enjoy watching their children.

To maintain the safety of all Flipside athletes, athletes are to remain in the lobby until a coach brings the class into the gym area.

- Arrive no earlier than 10 min prior to class.
- Use the restroom, get drinks and be dressed prior to the start of class/practice.

No food, drinks, or gum allowed in gym area.

- Water **ONLY** is allowed in the locker room.

Flipside is NOT responsible for lost, stolen or broken items.

- **DO NOT** bring valuables to the gym.
- Cell phones **MUST** be turned off and stored in a locker or hanging bag during practice.
- Athlete bags and gear are to be kept in lockers or bags hung up inside locker room.
- Locker room floor is to be kept clear at all times.

What is appropriate attire?

- Athletic attire must be worn during all practices.
- Individual class attire requirements are to be followed.
- Hair must be pulled up at all times.
- No jewelry of any kind. Jewelry must be removed prior to practice /competitions and may not be taped over.
- Apparel deemed inappropriate or disrespectful is **NOT** allowed.
- Apparel from any local gym competitors is **NOT** allowed.

Safety! Safety! Safety!

- No horseplay in the gym at any time.
- No tumbling before or after class times.
- No Profanity of any kind will be tolerated.
- Athletes are only allowed to perform a skill while under a coaches supervision.
- Athletes only allowed on Tumble Trak under a coaches supervision.
- Do Not attempt to spot other athletes.

Flipside loves when you “REPRESENT” BUT.....

- The use of Flipside’s name and logo may **NOT** be used, in any circumstance, without prior consent of owner.
- All Flipside apparel and merchandise is to be purchased from Flipside **ONLY**.
- Representation of Flipside concerning competitions, accommodations, apparel, or any other Flipside related business is **NOT** allowed without prior consent of owner.

If an athlete is out, due to injury, Flipside MUST receive a release from a physician prior to further participation with any Flipside activities.

- Flipside does not supply pre-wrap and athletic tape. If needed, athletes must supply their own pre-wrap and tape. All taping is to be done prior to class time.
- Casts that are hard and unyielding or have rough edges must be appropriately covered with a padded material, protecting both the athlete and other athletes.

If you are unable to attend a class/practice, will be late, want to switch classes or don't plan on attending anymore, please call the office or email Flipside.

- **DO NOT** call, text or tell the coaches.

Please review handbooks before any inquiries.

- Most information can be found in Flipside Handbooks or on website at www.flipsidetoo.com
- See Office Manager, call the office, or email www.flipsidetoo@gmail.com to discuss, set up a call back, or set up a meeting if information cannot be found.

We are more than willing to discuss any issues or answer any questions, that pertains to your child, you may have, but please make sure it is the appropriate time.

- During practice is **NOT** an appropriate time.
- During a competition is **NOT** an appropriate time.
- In front of other parents or children is **NOT** an appropriate time.
- Please keep in mind, if upset, it is almost always better for everyone involved to allow a 24-hour waiting period.
- Your patience and respect is always greatly appreciated and reciprocated.